



APPLICATION FOR CITES PERMIT TO EXPORT WOOD OR WOOD PRODUCTS

Consult the information sheet for help with filling out this application

Type of Application:			
☐ New Application		Reason for replacement: _____	
☐ Replacement		Number of the CITES permit being replaced: _____	
How should the CITES permit be sent to you?		For the permit to be sent by courier , indicate the courier company name and your account number: (Credit cards are not accepted)	
☐ Regular mail		Courier account number: _____	
☐ Courier service		Courier company name: _____	
Part 1: Contact Information			
1.1 Applicant Information			
Name:		Name of business or organization (if application):	
Address (number and street):		Post Office Box:	City:
Province/Territory/State:	Country:	Postal/Zip Code:	Email address:
Daytime phone:		Alternate phone:	Fax:
To which address should the permit be sent ? ☐ Applicant's address ☐ Other address (please specify below)			
Address (number and street):		Post Office Box:	City:
Province/Territory/State:	Country:	Postal/Zip Code:	
1.2 Broker Information (if applicable)			
Name:		Name of business or organization (if applicable):	
Address (number and street):		City:	Province/Territory/State:
Country:	Postal/Zip Code:	Email address:	
Daytime phone:		Alternate phone:	Fax:
1.3 Recipient Information			
Name:		Name of business or organization (if applicable):	
Address (number and street):		City:	Province/Territory/State:
Country:	Postal/Zip Code:	Email address:	
Daytime phone:		Alternate phone:	Fax:

Part 2: Purpose of Export

Is this shipment being exported in order to be sold in the country of import?	☐ Yes ☐ No
Is this shipment being sent for an exhibition in the country of import? <i>Please specify the name of the exhibition.</i>	☐ Yes ☐ No
Is this shipment being sent for an education program in the country of import? <i>Supporting documentation must be provided with details on the program.</i>	☐ Yes ☐ No
Is this shipment being sent for scientific analysis or research in the country of import? <i>Supporting documentation must be provided with details on the scientific project or research.</i>	☐ Yes ☐ No

Part 3: Wood or Tree Product Information

Wood/Tree Product 1				Add Another Wood/Tree Product	Remove
Common species name: (e.g. Rosewood tree)		Scientific species name: (e.g. <i>Aniba rosaeodora</i>)			
Quantity and format of wood/product originally acquired:	Province/territory/country of acquisition:	Date of acquisition : (DD-MMM-YYYY)			
Wood or product obtained from: ☐ Retailer ☐ Foreign country ☐ Other If other, please specify:					
Description (e.g. neck of guitar, inland wood pieces, plywood, etc.). Use one line per distinct piece:			Quantity (incl. units, if applicable):		
Item 1			Add Item	Remove	
Item 2			Add Item	Remove	
Item 3			Add Item	Remove	
Wood/Tree Product 2				Add Another Wood/Tree Product	Remove
Common species name: (e.g. Rosewood tree)		Scientific species name: (e.g. <i>Aniba rosaeodora</i>)			
Quantity and format of wood/product originally acquired:	Province/territory/country of acquisition:	Date of acquisition : (DD-MMM-YYYY)			
Wood or product obtained from: ☐ Retailer ☐ Foreign country ☐ Other If other, please specify:					
Description (e.g. neck of guitar, inland wood pieces, plywood, etc.). Use one line per distinct piece:			Quantity (incl. units, if applicable):		
Item 1			Add Item	Remove	
Item 2			Add Item	Remove	
Item 3			Add Item	Remove	
Wood/Tree Product 3				Add Another Wood/Tree Product	Remove
Common species name: (e.g. Rosewood tree)		Scientific species name: (e.g. <i>Aniba rosaeodora</i>)			
Quantity and format of wood/product originally acquired:	Province/territory/country of acquisition:	Date of acquisition : (DD-MMM-YYYY)			
Wood or product obtained from: ☐ Retailer ☐ Foreign country ☐ Other If other, please specify:					
Description (e.g. neck of guitar, inland wood pieces, plywood, etc.). Use one line per distinct piece:			Quantity (incl. units, if applicable):		
Item 1			Add Item	Remove	
Item 2			Add Item	Remove	
Item 3			Add Item	Remove	

Part 4: Current Location of the Specimen(s)

In which country is the specimen located?

If the specimen is detained, please indicate where it is detained:

☐ Canada Customs ☐ Foreign Customs

Provide the Customs file number as well as all copies of the customs documents pertaining to the detention:

☐ I understand that it is my responsibility to be informed of all other requirements with regard to possession of these plant parts or products and have or will obtain any additional authorizations or permits required by other jurisdictions, federal government agencies, or foreign countries.

I _____ (print applicant name), the undersigned hereby certify that I am authorized to submit this questionnaire and that the information submitted is complete and accurate to the best of my knowledge.

Signature of Applicant: _____

Date:

(DD-MMM-YYYY) _____

Send to:

·**Mailing Address:**

CITES Permitting Office
Canadian Wildlife Service
Environment Canada
351, St. Joseph Blvd
Gatineau, Quebec K1A 0H3

·or **Scan and Email:** cites@ec.gc.ca

·or **Fax:** 1-855-869-8671